

MAS541 02 Leadership in Ministry 2 hrs/3 units
Online Fall 2008

Instructor Name	Reverend Joy Wyler
Office Hours	Available for conference calls with appointment
Telephone	Cell: 816-853-2791
E-Mail	Reverend_joy@yahoo.com
Required Texts	<ul style="list-style-type: none"> • Covey, S. (1989). <i>Seven habits of highly effective people: Restoring the character ethic</i>. New York: Fireside, Simon & Schuster. (probably on their book shelf) • Goleman D., Boyatzis, R., McKee, A. (2002). <i>Primal leadership: Realizing the power of emotional intelligence</i>. Boston: Harvard Business School Press. • Nelson, A., (2007). <i>ME to WE: A Pastor's Discovery of The Power of Partnership</i>. Loveland, CO: Group.
Other Required Reading	Power Point and articles as included in material
Recommended Reading	<ul style="list-style-type: none"> • Cashman, K. (2003). <i>Awakening the leader within: A story of transformation</i>. Hoboken, NJ : John Wiley & Sons, Inc. • Collins, J. (2001). <i>Good to great</i>. New York: Harper Business • Geoffrion, T. (2005). <i>The spirit-led leader: Nine leadership practices and soul principles</i>. Hernson VA: Albin Institute. • George, Bill, (2003). <i>Authentic leadership: Rediscovering the secrets to creating lasting value</i>. San Francisco: Jossey-Bass, Wiley Imprint • Oakley, E. & Krug, D. (1991). <i>Enlightened leadership: Getting to the heart of change</i>. New York: Fireside Book, Simon & Schuster.

Course Description

This course develops the leadership competencies of an evolving leader. Spirit-led and intentional, each student will develop strategies for self-awareness, self-mastery, relationship and community awareness. Students will identify and be able to integrate practices of the physically, mentally, emotionally and spiritually healthy leader of a thriving, integral and congruent ministry.

Content:

- Spiritual communities and the current change in ministry models
- Leadership from the community-centric perspective
- Collaboration, shared ownership, and responsibility of leadership in the holistic “body of the church”
- Leadership skills and competencies, assessment tools and practices

Learning Objectives

Upon completion of this course, students will be able to:

1. Critically analyze the community-centric perspective of leadership.
2. Assess on an ongoing basis their level of self-awareness, self-mastery, relationship and community awareness.
3. Identify and integrate into their daily activities the practices of the physically, mentally, emotionally, and spiritually healthy leader.
4. Identify the dynamics of a thriving, integral and congruent ministry and the role of the minister.
5. Explain how to integrate spiritual principles into all areas and all levels of the ministry.

The above learning objectives partially fulfill the following program outcomes for the Master of Divinity:

MD-2 Describe and integrate administrative and leadership abilities to create a productive and growing ministry.

MD-3 Recognize and practice personal habits that provide for a healthy ministry.

MD-4 Demonstrate appropriate knowledge needed for ministry.

The above learning objectives partially fulfill the following program outcomes for the Certificate in Unity Ministry:

C-2 Describe and integrate administrative and leadership abilities to create a productive and growing ministry.

C-3 Recognize and practice personal habits that provide for a healthy ministry.

C-4 Demonstrate appropriate knowledge needed for ministry.

Class Schedule

Unit	Date	Topic	Reading Assignment	Paper/Exam/Activity
1	Sept 29- Oct 5	Overview of Integral Model of Ministry Overview of Integral Model of Leadership: All quadrants/all levels Overview of Emotional Intelligence	Gary Simons article from Learning Guide Learning Guide Power Point on Integral Model of Leadership <i>Primal Leadership</i> : Preface and Chapters 1,2 and 3 Fillmore handout from Learning Guide	Discussion Forum
2	Oct 6- Oct 18	Self Awareness:Who Am I Leadership Awareness: How am I showing up as a leader	Learning Guide 4 Quadrant Leaders handout Aware-apy Exercise <i>Primal Leadership</i> : Chap 4 and Appendix B White Handout Spirit-Led Leader Assessment 7 Levels of Leadership Consciousness Full Spectrum Leader Assessment	First Written Assignment, Due October 24 Discussion Forum
3	Oct 19 – Nov 1	Transformation of the minister and the ministry Self-Renewal	Learning Guide <i>Me to We</i> the whole book <i>Covey 7 Habits</i> , Part Four, Habit 7	Discussion Forum
4	Nov 2 – Nov 15	Self Management/Mastery: How do I prioritize?	Learning Guide <i>Covey 7 Habits</i> : Part One and Part Two: Habits 1,2 and 3	Discussion Forum 2 nd Written Assignment, Due November 21
5	Nov 16 – Nov 29	Relationship Awareness: How am I In relationship to others?	Learning Guide <i>Covey 7 Habits</i> : Part Part Three, Habits 4,5 and 6 Family Systems Handout <i>Primal Leadership</i> : Chapters 9 and 10	Discussion Forum 3 rd Written Assignment, Due December 5
6	Nov 30 – Dec 7	Social Awareness: How do I see myself/my ministry in the bigger picture?	Learning Guide Outer Focused Church articles at www.rev.org Spiritual Social Justice ideas at http://www.uua.org/visitors/justicediversity/index.shtml	Discussion Forum

Assignments for the Master of Divinity:

1. Read all assignments
2. Complete Written Assignments
3. Participate in Discussion Forum topics making meaningful, insightful and respectful contributions.
4. Write a final paper (approximately 2000 words) on the following topic: Leadership Qualities for the New Ministry Model
 As you consider the integral model of ministry, a community-centric model, what leadership qualities are called for in the minister? Try to use your own language and original synthesis of information, although you may quote from some of the resource material we have used. Please cite at least two sources in addition to the resources listed in your syllabus and assignments as required or recommended reading. You may reflect upon strategies for your own growth in these qualities.

Grading

Assignment	Possible Points	Meets Learning Objective
Written 1	20	2
Written 2	20	2,3
Written 3	20	2,3
Discussion Forum	60	1,2,3,4,5
Final Paper	80	1,4,5

Final Grade Determination:

- 90-100% A
- 80-89% B
- 70-79% C
- 60-69% D
- 59% or below F

Assignments for the Certificate in Unity Ministry:

1. Read all assignments
2. Participate in weekly Discussion Board topics making meaningful, insightful and respectful contributions.
3. Complete the three written assignments using the posted due dates.
4. Write a final paper (approximately 2000 words) on the following topic: Leadership Qualities for the New Ministry Model
 As you consider the integral model of ministry, a community-centric model, what leadership qualities are called for in the minister? Try to use your own language and original synthesis of information, although you may quote from some of the resource material we have used. Please cite at least two sources in addition to the resources listed in your syllabus and assignments as required or recommended reading. You may reflect upon strategies for your own growth in these qualities.

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90-100%	A
80-89%	B
70-79%	C
60-69%	D
59% or below	F

Incomplete grades:

In an emergency situation the instructor has the option of assigning the grade of "I" (Incomplete). To receive the grade of Incomplete, a student must petition the instructor *before the end of the course*, stating the reason for the incomplete grade. See student handbook for details.

Expectations of Students

Students are expected to read all assigned material and use the material and their own insights to make meaningful contributions to the course discussions. Classroom (Discussion Forum) participation is essential to effective online learning. Participation should be respectful, confidential (do not identify ministers, ministries or individuals by name), and interactive. If the student will be absent from Discussion participation for a week or more for any reason, the student must contact the instructor. Discussion participation is mandatory for all students.

Written Assignment Evaluation

Evaluation of written assignments is based upon the following factors:

- Compliance with assignment parameters
- Depth of knowledge and insight
- Comprehensiveness of response
- Clarity in communicating ideas
- Coherence and organization of ideas
- Grammar, sentence structure, spelling
- Adherence to APA rules for paper

Late Assignment Policy

Students are expected to view the assignments as part of their ministry and should prepare them with the excellence of their vision for ministry. If an extension is needed for a written assignment, the

student should contact the instructor in advance or as soon as possible in the event of emergency. A late written assignment may have one point deducted for each day past the due date.

Academic Honesty

Unity Institute assumes that all students desire to pursue their academic and transformational work with honesty and scholarly integrity. Cheating, plagiarism, facilitating academic dishonesty and misrepresentation of self or other students are prohibited. Students may seek the assistance from others as long as the student submitting the assignment is actually doing the work.

If a faculty member discovers a student violating academic honesty the following penalty may be applied, depending upon the severity of the infraction:

1. A reduced grade for the assignment.
2. A grade of zero for the assignment.
3. An "F" for the course.
4. Remand the decision to the full faculty.

A report will be sent to the faculty, the Dean, as well as kept in the student's permanent file.

For further information about academic honesty, students are directed to review the Unity Institute Catalog and Unity Institute Student Handbook.

Special Concerns

If students have any special concerns and/or challenges that may affect their performance in this course, they are encouraged to speak with the instructor immediately so that any accommodations, if necessary, may be made.