

Dear friend,

Thank you for showing your interest in promoting Unity teachings through hosting a one week session of classes of Spiritual Education and Enrichment in your area. As we all know it is a spiritual and universal law that as we give we receive. Giving and servicing the Unity Movement through teaching this classes, will benefit and give to your church community and region in direct and indirect ways. Some of those benefits will be:

1. Congregants who take courses will develop a deeper commitment to church and church's activities as well as to the Unity Movement.
2. Some of the students may decide to participate, help and support your church and the Unity Movement as a whole by becoming leaders (Licensed Unity teachers, ministers) as well as financial donors.
3. A fiscally rewarding activity as you keep all the tuition, sales and love offering monies, (less expenses and registration fees).

Up to today, the official format for presenting these classes has been a five consecutive day: Monday through Friday intensive program where each course is taught for two hours and students could take a maximum of 40 credits. Exception to this format must be submitted to and approved by the faculty and Dean of the SEE program from Spirit Paths at Unity School.

SEE-In-The-Field takes a considerable commitment of time and energy and money on the part of the sponsoring ministry, local churches or region. Because of our experience we would like you to be conscious that your church/center/region is responsible for all expenses incurred in sponsoring this activity. These expenses will probably (depending on your agreements) include all travel, food, and accommodation expenses for your faculty.

We would also like to recommend you the following:

- 1) Supplementing the required classes with some electives and maybe some other activities like noon meditations, music concert... etc. The elective classes, as well as the required courses, must be taught by Unity ministers and licensed Unity teachers who are current with their post-graduate credits and in good standing with the Association of Unity Churches International.
- 2) Create an informational package that contain everything related to the event: a brochure with registration and tuition fees, faculty biographical notes and pictures, schedule of classes and additional activities plus any other information you deem necessary for your success is highly recommended. Please feel free to contact us if you need any help
- 3) The involvement of the volunteers and congregation in the planning and execution of the event. Throughout the years we have seen how this really helps in creating a whole positive and different experience between the sponsoring ministries.

- 4) Ordering all books from Unity Sales Department **well in advance so that you get them prior to the event.**
- 5) Making copies of all handouts before the first day of classes. (For this you probably need all instructors' material one month before classes start.) In this way students who register will be able to receive their assignments and start working in advance as they will have a great load of work during the class week.
- 6) Inform us of the classes you will be presenting so that we could provide you with syllabuses, and supportive and supplementary material we may have.

We still want to support and help you in being as successful as you could be in your SEE session. For that reason, we ask that in order for the event to be properly advertised and promoted by us in our SEE schedule and web site you inform us of your planned session with at least nine months ahead of time.

- 1) How would this promotion help you?

Most of the students call us for information about SEE sessions in the field so that they could attend according to their needs and own schedule. If they get this information on time for them to fit it into their schedules, you will probably end having more people in your event which will result in more benefits to your church. You can inform us by communicating with:

Lisa Hurst, executive secretary, 1901 NW Blue Parkway, Unity Village, MO 64065 or fax the information to Lisa at 816-251-3555.

In harmony with prosperity principles and in accordance with the law of giving and receiving we ask you to consider a tithe to the Spiritual Education and Enrichment Department. We are here to serve you. Once again, thank you for your interest.

## During The Session--What To Do

- A. Keep track of student attendance. Attendance at all classes is required in order to receive credit.
- B. Have teacher's aids to help in making copies, marking attendance, etc.
- C. Have at least two student class rosters for each class, one for faculty and one for the administrator.
- D. Equipment, supplies, and facilities:
  - 1. Message board, telephone availabilities, lost and found area, information area, and adequate restroom facilities
  - 2. Chairs, tables, stools, flip charts, private classrooms.
  - 3. Chalk boards, audio/visual equipment as needed by instructors.
  - 4. Kitchen facilities and equipment for breaks and snacks; i.e. coffee pots, coffee, tea, soft drinks, donuts, cookies.
  - 5. Paper supplies for teachers and staff use, paper, tape, staples, hole punch, paperclips, flip charts, overhead projector sheets and pens.
  - 6. Clean-up supplies and other custodial supplies (extra toilet paper, paper towels). Make sure classrooms are cleaned after each class, wastebaskets emptied etc. Please note restrooms may need more frequent attention than normal during the SEE week.
- E. Follow-up:
  - 1. All SEE-in-the-Field course application and grade report forms should be returned by the faculty and/or teachers aid to the sponsoring church's SEE administrator. The administrator will record all grades for the records.
    - a. After all forms are recorded by church SEE administrator, the completed forms are mailed to SEE, along with registration fees, within one month after the end of the session.

Mail to:           SEE Extension Program Recorder  
Unity Institute  
1901 NW Blue Parkway  
Unity Village, MO 64065.

- 2. If you have students evaluate courses and instructors, please share the results with us by sending them to the SEE Executive Secretary, Lisa Hurst. If you would like to speak to us about a class/instructor, please feel free to call.
- 3. We have included course descriptions for you to have available for classes that you may be teaching during your SEE in the Field Session.
- 4. Below is the link that you may visit to download any of our SEE Extension Forms and new information. Please let me know if I may assist you in any other way.

<http://unityonline.org/education/see/seeforms.html>

# Spiritual Development Course Descriptions

## ***\*Biblical Studies and Skills***

### **BI-802 Jesus' Teachings**

A literal and metaphysical exploration of the teachings of Jesus of Nazareth uncovers the heart of the Unity message-and how that message evolves through the process of life. The primary focus of the course will be the three synoptic gospels- Matthew, Mark, and Luke-and the first part of Acts.

### **BI-803 The Christ In the Bible** (also available through [Distance Learning](#))

Learn how Old Testament messianic prophecy and New Testament accounts of the life and ministry of Jesus tell not only the story of Christ in history, Christ/Messiah images from both the Hebrew and Christian Scriptures will be surveyed, with an emphasis on the images found in the Gospel of John.

### **BI-804 The Creative Process** (also available through [Distance Learning](#))

Explore creativity, the biblical creation story, and the interpretations of Unity cofounder Charles Fillmore as you deepen your creative, spiritual self. With the emphasis on daily life applications, you'll learn how to use all the steps in the creative process and bring the good you seek into your life.

### **BI-820 Bible Overview: Hebrew Scriptures** (also available through [Distance Learning](#))

This course uses the term "Hebrew Scriptures" in place of the more commonly used term "Old Testament." Overview of the Hebrew Scriptures introduces the rich history of the Hebrew Scriptures, known in Hebrew culture as Tanakh, and provides a framework for future study. Learners will explore the history and development of the Hebrew Scriptures through stories, exploration of events, and discussion of the perspectives from which the books of the Law (Torah), the Prophets (Nevi'im) and the Writings (Kethuvim) were written. The course identifies the main story lines and historical periods of the Hebrew Scriptures.

### **BI-821 Bible Overview: Christian Scriptures**

Overview of the Christian Scriptures explores the Gospels, Letters, History (Book of Acts), and Apocryphal literature (Book of Revelation) that comprise what is more commonly known as the "New Testament" of the Judaeo-Christian Bible. A primary purpose of the course is to develop an understanding of the Christian Scriptures' meaning for the people to whom they were written. Overview of the Christian Scriptures is based on the premise that, whatever else the Christian Scriptures may be, they most definitely are the response of early Christian writers to both the person and the message of Jesus Christ. Understanding the Christian Scriptures as a Testament about Jesus Christ rather than a Testament of Jesus Christ frees us to appreciate and become inspired by the powerful faith of these first followers of The Way.

### **BI605 Bible Interpretation: Hebrew Scriptures**

Divine Mind creates through ideas; Divine Patterns. The Hebrew Scriptures give a series of pictures representing those ideas and patterns. The class is an introduction to the Bible in its inner or spiritual meaning as a record of the experiences and the development of the human soul and the whole being of man. The Scriptures are unveiled through individual metaphysical interpretation of the names of people, places and things, numbers, archetypes and symbols, etc., as they are connected with the activity of humankind. By studying these pictures we open to our inner guidance for our spiritual journey of self-discovery and learning.

### **BI604 Bible Interpretation: Acts – Revelation**

The primary intent of this course is that each student learns the necessary skills for metaphysically interpreting any Bible story. This course focuses on interpretation of the Biblical stories that chronicle the emergence of the Christian Church. Selected passages from the Book of Acts, the Letters, and the Book of Revelation will be investigated and interpreted metaphysically as well as majestically.

## **\**Interdepartmental Studies and Skills***

### **IS-800 Development of the Unity Movement**

Examine the development of the Unity movement as an institution and an idea. Review the spiritual evolution of Charles and Myrtle Fillmore and their unique contributions and consciousness, the influence of Emma Curtis Hopkins and H. Emilie Cady, the development of focus and identity in the teachings, the emergence of Silent Unity and the field ministries, and the spiritual principles and mystical themes underlying the expansion of Unity's work.

**HI-604 Background of New Thought and Unity** (also available through [Distance Learning](#))

Background of New Thought explores the origin and development of the ideas, beliefs, and theories that characterize the New Thought movement. The course also looks at the expression of those ideas, beliefs, and theories in the various New Thought religions, and briefly examines the work of some of the more notable New Thought writers and teachers. Finally, Background of New Thought investigates the most recent developments in the unfoldment of the New Thought movement.

## **\**Metaphysical Studies and Skills***

**MS-820 Metaphysics I part I** (also available through [Distance Learning](#))

During this course you will explore some of the fundamental Principles of Spiritual Law and how they can be applied to your life for greater love, health, and prosperity. By studying the works of prominent Unity writers, as well as specific metaphysical and theological views, you will be encouraged to awaken your awareness and understanding of spiritual Truth. Through the consistent use of these practical principles, you will realize more of your spiritual potential and find that your life is transformed!

### **Topics explored in this class are:**

Metaphysics and Truth  
Life is Consciousness  
Self-Knowledge  
Spiritual Evolution, Building Consciousness  
Our Purpose, Divine Will, Divine Plan, Divine Guidance  
The Silence  
Meditation  
Prayer  
Praying with Others.

**MS-821 Metaphysics I part 2** (also available through [Distance Learning](#))

During this course you will explore some of the fundamental Principles of Spiritual Law and how they can be applied to your life for greater love, health, and prosperity. By studying the works of prominent Unity writers, as well as specific metaphysical and theological views, you will be encouraged to awaken your awareness and understanding of spiritual Truth. Through the consistent use of these practical principles, you will realize more of your spiritual potential and find that your life is transformed!

### **Topics explored in this class are:**

Beingness, Oneness, God  
The Spiritual Universe, The Physical Universe  
The Divine Paradoxes  
The Trinity  
Evil, Sin, the Devil  
Jesus, the Christ, Jesus Christ, Christ Jesus  
The Threefold Nature of Humankind (Spirit, soul, body)  
The Three Phases of Mind (Superconscious, conscious and subconscious).  
Personality, Individuality.

### **MS-822 Metaphysics II – Part I** (also available through [Distance Learning](#))

During this course you will explore some of the fundamental Principles of Spiritual Law and how they can be applied to your life for greater love, health, and prosperity. By studying the works of prominent Unity writers, as well as specific metaphysical and theological views, you will be encouraged to awaken your awareness and understanding of spiritual Truth. Through the consistent use of these practical principles, you will realize more of your spiritual potential and find that your life is transformed!

#### **Topics explored in this class are:**

The Four Functions of Consciousness  
Thoughts  
The Word  
Denials and Affirmations  
Creation  
The Twelve Powers  
Developing the Twelve Powers.

### **MS-823 Metaphysics II – Part 2** (also available through [Distance Learning](#))

During this course you will explore some of the fundamental Principles of Spiritual Law and how they can be applied to your life for greater love, health, and prosperity. By studying the works of prominent Unity writers, as well as specific metaphysical and theological views, you will be encouraged to awaken your awareness and understanding of spiritual Truth. Through the consistent use of these practical principles, you will realize more of your spiritual potential and find that your life is transformed!

#### **Topics explored in this class are:**

The Kingdom of Heaven  
The Creative Process  
Keys to Demonstration  
Metaphysical Basis for Wholeness and Health  
Healing: Demonstrating Life  
Wholeness and Health  
Metaphysical Basis for Prosperity  
Demonstrating Prosperity  
Creating a Metaphysical Treatment Plan

### **MS-800 Prosperity** (also available through [Distance Learning](#))

You'll discover what it means to develop a giving consciousness, what the truth is about money, how to replace a consciousness of lack with a lasting consciousness of abundance, and more. Compare and contrast Charles Fillmore's *Prosperity* with Eric Butterworth's *Spiritual Economics* as you study substance, the activity of mind, faith, and visualization. After exploring the ways you can use these ideas in your daily life, you'll put them into practice in a "real life" prosperity project. Sharing your prosperity project and its results with your classmates is encouraged, yet optional.

### **MS-801 Twelve Powers**

Explore the twelve fundamental attributes of Divine Mind that form our spiritual nature and express themselves through our minds as divine ideas and faculties. Based on Charles Fillmore's *The Twelve Powers of Man*.

### **MS-802 Lessons in Truth** (also available through [Distance Learning](#))

The purpose of this course is to help and support students in becoming familiar with metaphysical principles as understood in Unity. Further, it will help students in discovering and implementing spiritual tools to express their spiritual freedom.

### **MS-804 Discover the Power Within You** (also available through [Distance Learning](#))

This course is a spiritual study of the true teachings of Jesus Christ. It is based on the book of Eric Butterworth, Discover the Power within You. The book presents the thesis that we all can discover, accept, and release the power of the divinity Jesus believed dwelt within him and also in each individual. This divinity Jesus described as the Kingdom of heaven within. The apostle Paul described this as the Christ in you, your hope of glory.

### **MS-815 Myrtle and Charles on Healing and Wholeness – Part 1**

This course is based in the spiritual laws and universal principles that support the expression of health and wholeness in our bodies and affairs. We will be working with Myrtle and Charles Fillmore's interpretation of how Jesus used and demonstrated those in his own life. In part one of the courses Myrtle and Charles on Healing and Wholeness we will work in developing our awareness of what the Real Source of Healing is.

### **MS-816 Myrtle and Charles on Healing and Wholeness – Part 2**

This course is also based in the spiritual laws and universal principles that support the expression of health and wholeness in our bodies and affairs. We will be working with Myrtle and Charles Fillmore's interpretation of how Jesus used and demonstrated those in his own life. In Part Two of the course, we will work in developing the consciousness and the practice of healing and Wholeness.

### **MS-808 Either The Quest, Unity for Today, or The Simple Truth**

Increase your awareness of Unity Truth principles and discover how spiritual growth is experienced. The Quest may be taken in your local church or through home study. Unity for Today is only offered as an online self-study course. The Simple Truth is also a home self-study. Please contact the **SEE registrar** for details on how to fulfill the requirement.

## **\*Prayer Studies and Skills**

### **PR-800 Life of Prayer** (formerly Life of Prayer, Part A, also available through [Distance Learning](#))

The course introduces the Unity way of affirmative prayer. It will: provide you with traditional Unity definitions of prayer. It will help you to create your own definition of prayer process. The course will also explore the benefits of developing a life of prayer and will provide you with the opportunity to explore your own prayer life.

### **PR-801 Meditation Practices** (formerly Life of Prayer, Part B)

This course explores several meditation practices. You will have an opportunity to experience those, share the ones you currently use, and also to discover ones that may work best for your spiritual understanding development.